



National Self Build & Renovation Centre

Conferencing &  
Business Services



## Who we are...

- ✓ **We are a unique and inspiring venue**
- ✓ **We provide irresistible customer service**
- ✓ **We are courageous and embrace a challenge**
- ✓ **We are friendly and always offer a warm welcome**
- ✓ **We are authentic and genuine in all we say and do**
- ✓ **We are passionate and love what we do**

## BuildIt Theatre

The BuildIt Theatre is fully air conditioned and located on the ground floor, this is our most versatile room with a maximum capacity of 240 delegates. It boasts a fixed stage, a 162 inch fixed screen and LCD Projector and microphones. Our newly installed lectern is fitted with various ports to cater for all types of modern equipment including HDMI, VGA, DV-I and USB.

Our theatre is equipped with the latest wireless media equipment enabling the sharing of mobile and tablet displays via our projector.



## Sovereign Theatre

The Sovereign Theatre is situated on the ground floor of our main arena with a maximum capacity of 70 delegates. It comes equipped with a 138" fixed screen, a small fixed stage, flipchart, lectern (with VGA and HDMI connections) and microphones.



## Renovation Suite

The Renovation Suite is located on the first floor with a maximum capacity of 30 delegates, providing a light and airy meeting space with natural daylight and air conditioning. The room has an LCD projector directed at the white wall with HDMI and VGA ports at the front and back of the room. It also has two magnetic walls and a conference telephone facility.



## Home Improvement Suite

The Home Improvement Suite is our most intimate meeting space and is located on the ground floor with a maximum capacity of 8 delegates in a fixed boardroom layout. Equipped with a screen with VGA and HDMI ports.



## Dale Boardroom

The Dale Boardroom is one of our most unique meeting rooms as it is located on the first floor of the Dale House in the middle of the Centre. It has a maximum capacity of 12 delegates, and comes equipped with a flipchart and screen with VGA and HDMI ports.



## The Piazza

This vast space at the heart of our Centre and with the Potton House as a backdrop is impressive. This area is perfect for networking, registration, refreshment breaks and live demonstrations.



# Capacities

	Theatre	U-Shape	Boardroom	Cabaret
BuildIt Theatre	240	45	55	120
Sovereign Theatre	70	18	26	-
Renovation Suite	30	16	20	-
Home Improvement Suite	-	-	8	-
Dale Boardroom	-	-	10	-
NSBRC Boardroom	-	-	10	-

## Access / Equipment

	Buildit Theatre	Sovereign Theatre	Renovation Suite	Home Improvement Suite	Dale Boardroom	NSBRC Boardroom
Ground Floor	✓	✓		✓		
First Floor			✓		✓	✓
Water Cooler*	✓		✓	✓	✓	
Air Conditioning	✓		✓			✓
Natural Daylight			✓	✓		✓

\*Where a water cooler is not installed in the room, jugs of water can be provided upon request.

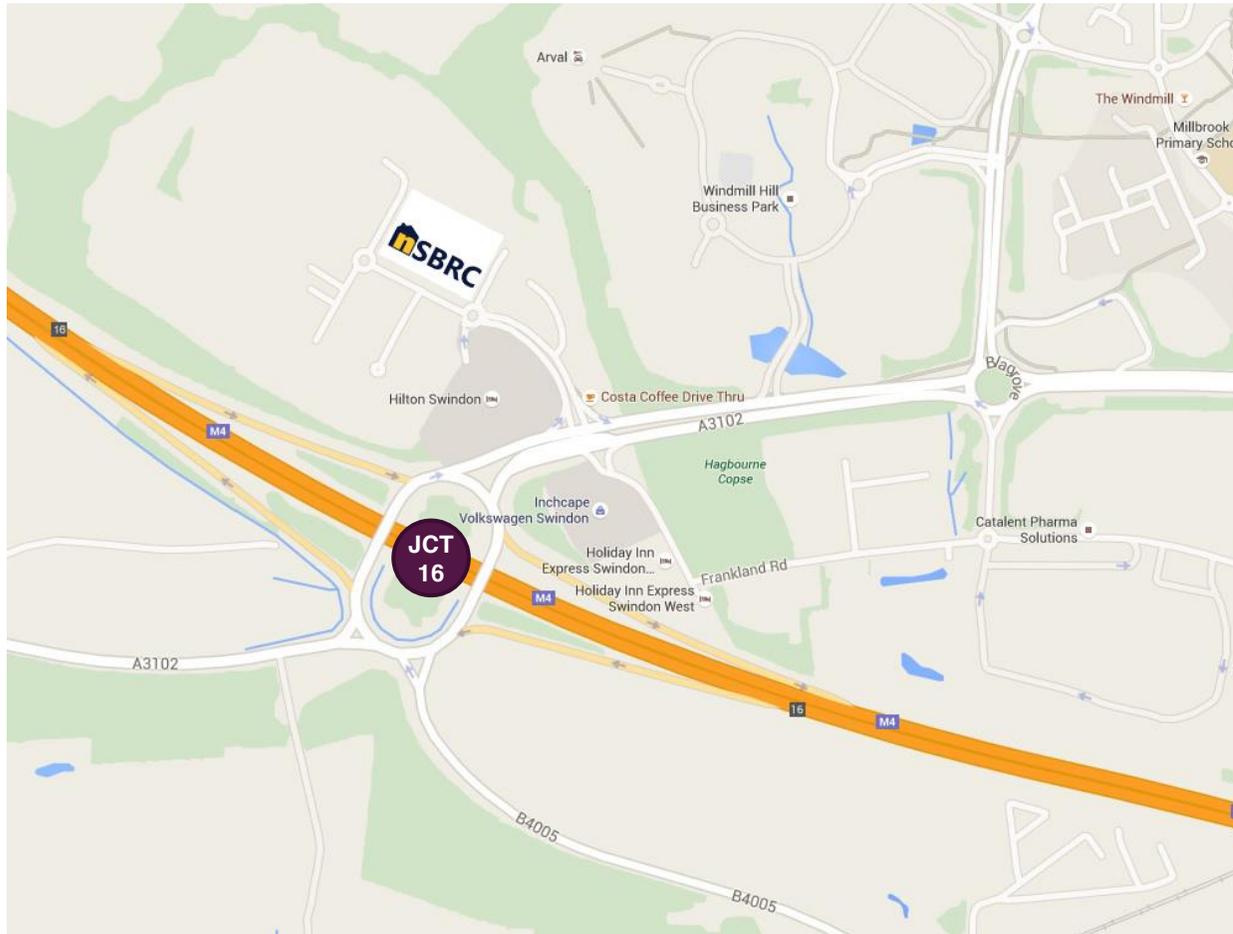
## Equipment / Connections

	Buildit Theatre	Sovereign Theatre	Renovation Suite	Home Improvement Suite	Dale Boardroom	NSBRC Boardroom
TV Screen			✓	✓	✓	✓
Projector & Screen	✓	✓				
Conference Telephone			✓	✓		
Whiteboard			✓	✓		✓
Flipchart	✓	✓	✓	✓	✓	✓
HDMI	✓	✓				
VGA	✓	✓	✓	✓	✓	✓
DVI	✓					
USB	✓					
Screen Beam (Wireless Media)	✓					
AirPlay (iOS)	✓					

Our Self Build Theatre is equipped with the latest wireless media equipment enabling the sharing of mobile and tablet displays via our projector. This will become the standard for all of our rooms over the coming months.

## Location

The National Self Build & Renovation Centre is located just off Junction 16 of the M4, close to the Train Station and Town Centre.



# Catering

We do have an extensive conferencing menu available but please discuss your needs with the conferencing team as we can cater for most requirements.

## Conferencing Menu

**Breakfast**

Hot breakfast roll (Bacon, Sausage, Vegetarian)	£3.25
Croissant (Butter & Preserves)	£2.50
Full English breakfast (Minimum 15 persons)	£8.50

**Drinks**

Fresh orange juice	£0.75
Tea	£1.50
Coffee	£1.50
Tea, coffee & biscuits	£2.00
Tea, coffee & danish pastry	£3.00

**Premium Buffet**  
£9.95 per person

- Freshly cut sandwiches & wraps
- Cocktail sausages
- Chicken satay
- Homemade quiche
- Nachos with sour cream & guacamole
- Savory eggs
- Cheese and onion savory rolls
- Selection of cakes

**Standard Buffet**  
£8.95 per person

- Freshly cut sandwiches & wraps
- Farmhouse pâté with toast
- Chicken satay
- Vegetable samosas with mango chutney
- Cheese and onion savory rolls
- Selection of cakes

**Basic Buffet**  
£7.25 per person

- Freshly cut sandwiches & wraps
- Vegetable spring rolls & sweet chili dip
- Homemade quiche
- Falafel
- Selection of cakes

Add 'Soup of the Day' to any buffet package - £2.50 per person

**Cold Buffet Lunch**  
£12.50 per person

- Deli meat platter
- Cottage cheese and cucumber (Low Fat)
- Tomato and basil pasta salad
- Chefs red and green mixed salad
- Potato salad
- Rice salad
- Bread rolls (butter)
- Selection of cakes

**Hot Buffet Lunch**  
£13.00 per person

Choose one meat and one vegetable dish, plus up to five salads:

**Meat**

- Chilli con carne served with crusty bread
- Salmon fillets on a bed of roasted vegetables
- Beef stroganoff with new potatoes
- Chicken curry with rice (served with poppadoms and mango chutney)
- Beef lasagne

**Vegetable**

- Quorn chilli con carne (v)
- Vegetable lasagna (v)
- Mushroom stroganoff (v)

**Salads**

- Waldorf salad (!) ~ Mediterranean salad
- Tomato & basil salad ~ Green garden salad
- Cucumber & minted yoghurt ~ Pasta & pepper salad
- Couscous & roasted vegetables ~ Coleslaw

**Canapés Selection**  
£4.50

We have over 150 Canapés to choose from, please contact us for details.

- Hand rolled ham and cheese curls on little toast breads
- Carved roast beef in mini Yorkshire pudding
- Mini brie, grape and tomato skewers
- Smoked salmon on wholemeal toast drizzled with lemon
- Mini vegetable spring rolls
- Stilton and blueberry tartlets
- Lemon and blueberry tartlets

# Facilities

- ✓ **Disabled Access**
- ✓ **FREE WiFi**
- ✓ **Café**
- ✓ **FREE Parking**



## Accommodation

We have several hotels within walking distance of the centre so speak to our conferencing team about preferential accommodation rates.



# Testimonials

Recommendation is important to any venue and we have hundreds of testimonials from businesses both large and small as well as Local Authority and Government Agencies

“Louise, a very sincere thank you to you and all your colleagues who made our event run so smoothly. I can honestly say I don’t think we’ve ever been looked after so well at a conference venue. We were extremely grateful that we could set up after working hours the night before – it removed a huge amount of stress from us and the good humour and professionalism from all the NSBRC staff helped us enormously. The technical support was excellent – it’s great to know that someone is on hand to advise and help.

The flexibility you were able to provide through the planning process and indeed during the two launch days helped us achieve what we wanted to in a professional and seamless manner. A number of delegates commented on the welcome with which they were met as they came in to the centre and were directed to the area where we were registering them.

The facilities were excellent – lighting, AV, flexible seating and table arrangements, and catering all combined to enhance our activities. In addition the centre itself and all the exhibits provided a talking point for many of the delegates many of whom will no doubt bring their notebooks when they return!

I won’t hesitate to recommend the NSBRC to colleagues who want a high quality venue, excellent customer care, a convenient location with good transport links and good value”

*“I wanted to say again thank you to you and all your brilliant team for helping and supporting us over the 2.5 days. You made a great impact on us all and I for one loved the NSBRC”*

*“A heartfelt thank you for your excellent hospitality yesterday for our two Area Board meetings. Everything went to plan despite it being a complicated agenda for the day. We felt very well looked after and couldn’t have asked for more. The lunchtime catering was excellent and the level of service was without reproach.*

*Our delegates were all impressed with your unique centre and have expressed interest in holding future meetings at the NSBRC.*

*Please pass my best wishes to the rest of the team”*

## Contact Us

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